

Charnwood: Leicestershire Scout and Guide International Camp

Role Description	Visitors team members x 12
Role Purpose:	to welcome new people to site, ensure safely booked in and handed to relevant person
Appointed by:	Health and welfare Officers
Responsible to:	Health and welfare coordinators, Health & Welfare Officers
Responsible for:	the safety and well-being of young people, leaders, staff and visitors to camp
Main Contacts:	H&W team
External Contacts:	Members of public, visitors

Key Tasks:

To assist the Health and welfare team to ensure the safety of all those on camp by working across the team where required and possibly to include;

- Assisting with visitors on and off site during the camp and ensuring only authorised adults have access to the site.
- Helping with the booking in of visitors and any inductions if necessary
- Ensure gather any medical, health info of visitors on site.
- Helping with the car parking
- Being part of the arrivals and departure day team to assist in getting large numbers on and off site as quickly but safely as possible.
- To help visitors with any questions or worries as they arrive to camp
- To escort visitors to meeting point
- To report incidents and accidents
- To offer pastoral care and support if necessary
- First aid cover
- Signing in and out of radios.

All team members will have a choice of shifts that could include some or all; earlies, late or night shifts and can choose whether to support within the logistics, welfare, safety or technical team or to support all teams throughout the week.

There will be plenty of opportunities for down-time and all preferences will be levels of commitment during the pre-build, camp and after camp will be honoured.

Skills: able to;

- Work with people and be diplomatic, able to manage conflict.
- Friendly and non-confrontational
- To take responsibility for a problem and deal with a situation in a sensitive and confidential manner
- Enthusiastic and positive
- A good sense of humour
- Knowledge of the Scouting POR and GirlGuiding Manual and its procedures, in particular reporting procedures.
- Work within a team.
- First aid, safety and safeguarding training